Canvas + Zoom

Zoom is a web conferencing tool that provides remote conferencing services. The Canvas-Zoom integration allows instructors to schedule online meetings from within Canvas and is available in all Canvas New Hampshire sites.
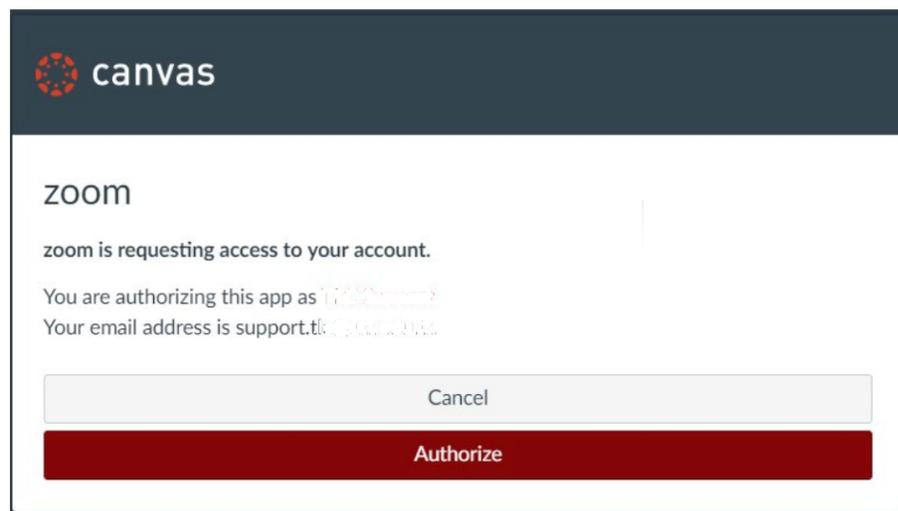
How Does Zoom work in Canvas?

1. Go to any of your courses and within the course navigation menu you will see the 'Zoom' link.

2. Simply click 'Zoom' and you will be asked to authorize zoom before you can use the tool (Similar to the screenshot below).

3. Once authorization is completed, you will be able to schedule or start meetings with your students.

Schedule a Meeting

Zoom Meetings can be scheduled from within a Canvas Course. Users access the Zoom for Canvas tool from the navigation area for the course. The landing page shows information on upcoming meetings and previous meetings. Any user with the correct permissions will see the **Schedule a New Meeting** button.

Click the **Schedule a New Meeting** button to display the Schedule a Meeting page. Fill out the fields in the meeting settings:

- **Topic**: the title of your meeting
- **When**: select a date and time for the meeting
- **Duration**: total amount of time the meeting will be run for (you can enter a meeting early)
- Select **Recurring meeting** if the meeting will occur more than once
- **Host/Participant**: select whether you'd like your/your participants' video to automatically be turn on or off

Additional Resources:

- ○ Zoom Video Tutorials
- ○ Using Zoom with Canvas FAQ's
- ○ Zoom Help Center